

CURRICULUM VITAE

DAVID DADSON

** PERSONAL DETAILS **

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Date of Birth : 18 October 1964
Marital Status : Married
Nationality : British

** SUMMARY EMPLOYMENT RECORD **

MAC Aircraft Interiors Limited

December 2009 - Present
Financial Controller

ADP Dental Company Limited

November 2009 – December 2009
June 2009 – October 2009
Project Accountant (Contract)

Utilicom Limited

October 2008 – March 2009
Finance Manager (Contract)

Airbase Interiors Limited

June 2006 – October 2008
Group Financial Controller (July 2007 – October 2008)
Finance Manager (June 2006 – July 2007)

Crowsons Fabrics

September 2005 - June 2006
Acting Financial Controller (October 2005 – June 2006)
Financial Accountant (September 2005 – October 2006)

The Fiduciary Corporation **(L&C Pensions)**

June 2005 - September 2005
Management Accountant (Temporary)

The British United Provident Association Limited (BUPA)

May 1987 - May 2005

Finance & IT Manager - Teddies Nurseries Limited (May 2003 - May 2005)
Management Accountant - Teddies Nurseries Limited (May 2001 - May 2003)
Expenditure Analyst – BUPA (November 1998 - May 2001)
Assistant Group Financial Accountant – BUPA (June 1991 - October 1998)
Accountant – BUPA (December 1987 - June 1991)
Accounts Assistant – BUPA (May 1987 - December 1987)

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**** DETAILED EMPLOYMENT RECORD ****

MAC Aircraft Interiors Limited

December 2009 - Present

Financial Controller

ADP Dental Company Limited

June 2009 – October 2009

Project Accountant

Reporting to the Financial Controller – Dentists Pay and Salaries.

Carrying out various payroll related projects, including;

- Prepared P11D returns
- P35/Over and Under payment reconciliations
- Analysed new dentists' payments versus actual activity and initialised recovery of overpayments.
- NHS Superannuation Annual reconciliations and Net Pensionable Earnings returns.

Utilicom Limited

October 2008 – March 2009

Finance Manager

Reporting to the CEO.

Managing a finance team of 4 direct reports, as well as liaising with the management accountant.

Management of purchasing and sales ledgers, nominal ledger, bank accounts and payroll.

Managing the purchasing manager and the procurement process.

Preparation of year end packs for auditors and draft statutory accounts.

Project Manage replacement of ageing accounts systems, with a fully integrated finance and operations system.

Comprehensive requirements and call for tender document was produced, and issued to potential suppliers.

Demonstrations and presentations made of numerous systems.

Project at stage of selecting from final 2 options (Microsoft Dynamics Navision & Sage 200).

Airbase Interiors Limited

June 2006 – October 2008

Group Financial Controller (July 2007 – October 2008)

Reporting to the MD and the Board.

Managing the Group finance function (Airbase Interiors and Flight Support).

Managed ERP replacement selection project.

Oversee the implementation of a new group wide ERP/finance package (Microsoft Dynamics AX) to replace the various versions of Sage running within the Group.

Primary responsibilities as below.

Finance Manager (June 2006 – July 2007)

Reporting to the MD and the Board.

Managing the finance function (5 direct reports).

Primary responsibilities;

- Identify and collate all data
- Prepare, review & analyse monthly financial data
- Annual budget preparation
- Oversee payroll
- Maintain & review stock records
- Liaise with directors and managers, including attendance at monthly Board meeting.
- Prepared year end audit packs and liaise with auditors.

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- Liaise with bankers.

Played a significant role in the due diligence and acquisition of the Flight Support Group of companies between November 2006 and July 2007.

Crowsons Fabrics

September 2005 - June 2006 (Redundancy)

Acting Financial Controller (October 2005 – June 2006)

Reporting to Chairman (Mr Derek Crowson) and the M.D.

Overall responsibility for the financial reporting and administration of the Company.

Liaising with external consultants with regard to the de-bugging of the Microsoft Dynamics Great Plains system.

Management of Finance department (10 direct reports).

Monthly Management Accounts reporting.

Daily Cash Flow Management.

Covering Financial and Management Accountant positions.

Liaising with bankers and external auditors.

Financial Accountant

Preparing the statutory accounts for all companies, along with all supporting schedules.

Dealing with external auditors, and other external contacts.

Reviewing sales ledger and credit control procedures, and implementing appropriate changes in agreement with the FC.

Managing the credit control team (team of four) and ensuring positive team atmosphere.

Dealing with the recovery service company (Morton Smith) and helping to review contractual agreements with them.

Stock reconciliation.

Helping to improve accuracy and usefulness of reports.

Ad hoc projects – supporting the Financial Controller.

Use of Excel, Crystal report writer, Great Plains.

The Fiduciary Corporation

(L&C Pensions)

June 2005 - September 2005

Management Accountant (Temporary)

Reporting to the MD & FD.

Preparation of monthly management accounts, and assist external accountants in preparation of statutory accounts.

Maintenance of all supporting accounting records (using Sage Line 50).

Maintenance of Purchase Ledger and supplier payments, as well as staff expenses.

Compilation of Sage sales ledger data from standalone systems.

Preparation of bank payments via HSBC Hexagon.

Development of Management Information reporting systems.

Liaising with Auditors on Statutory reports.

Preparation of VAT Returns.

Monthly PAYE & NIC payments to Inland Revenue.

The British United Provident Association Limited (BUPA)

May 1987 - May 2005

Finance & IT Manager - Teddies Nurseries Limited (part of the BUPA Group)

(May 2003 - May 2005)

Report to the Finance Director.

'Day to day' management of finance department. 5 direct reports.

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Preparation and reporting of monthly management accounts for group of 44 nurseries and the Head Office.
Ad-hoc financial and statistical reporting.
Preparation of individual annual company statutory accounts, and consolidation returns for submission to BUPA group.
Finance representative at the Senior Management Team meetings.
Completion of annual payroll returns to the Inland Revenue.
Quarterly VAT returns.
Administration of the company's IT systems (network of 30 Head Office computers, plus 45 remotely located computers).
IT planning and project management, including;

- Implement roll out of the company's nursery management system to all 44 nurseries,
- Implement upgrade of financial systems from Sage Line 50 to Sage Line 100.

Management Accountant - Teddies Nurseries Limited (part of the BUPA Group)

(May 2001 - May 2003)

'Day to day' management of finance department.
Preparation of monthly management accounts for group of 44 nurseries.
Preparation of annual statutory accounts, and consolidation returns for submission to BUPA group.
Administer and process monthly payroll using Sage Payroll (approx. 400 full time staff & 300 bank staff).
Completion of annual returns to Inland Revenue.
Quarterly VAT returns.
Support for Purchase and Sales ledgers where necessary.

Expenditure Analyst (part of the BUPA Group)

(November 1998 - May 2001)

Provision of all financial and analytical support to the Group Purchasing Department.
Consolidation and categorisation of the Groups expenditure, at the various divisional levels, to provide core data for the purchasing departments planning process.

Assistant Group Financial Accountant (part of the BUPA Group)

(June 1991 - October 1998)

Preparation of Groups year end consolidation accounts packs for issue to subsidiary accountants.
Consolidation of all the Group year end returns, involving 160+ subsidiaries, in six currencies.
Maintenance of the consolidation software (for changes in structure / business activity / new statutory requirements).
Running the consolidation and providing all consolidated results to management for internal and statutory reporting.
Assist in the preparation of the Group statutory accounts.
Preparation of the Groups annual insurance return to the H.M.Treasury (formerly DTI).
Completion of quarterly and annual insurance returns for the ABI and CSO.
Development of ad-hoc spreadsheet models and ad-hoc reports for management.

Responsibilities no longer held because of restructuring:-

Manage the cashiers/accounts payable department. The department consisted of 3 staff, paying 2-3,000 invoices per month, at a value of £6-7million per month.
Preparation of Group Pension Scheme accounts.

Accountant (part of the BUPA Group)

(December 1987 - June 1991)

Accountant for two subsidiary companies and a BUPA sponsored charity.
Preparing monthly management accounts & annual budgets.
Calculating cost rates for print works subsidiary.
Preparing ad-hoc management reports.
Preparing annual statutory accounts.

Accounts Assistant (part of the BUPA Group)

(May 1987 - December 1987)

Maintenance of fixed asset register. Monthly reconciliation's of balance sheet accounts.

